



To Kāroti o Ngākau Tōpu

**SACRED HEART COLLEGE, NAPIER**

HEARTS AND MINDS IN HARMONY

## ENROLMENT PROCEDURES FOR STUDENTS

On behalf of the Board of Trustees, the school Principal enrolls your child. When you enrol you will be putting your signature to certain undertakings. Some of these undertakings are conditions of enrolment specified by law (the Private Schools Conditional Integration Act, 1975) and some are natural requirements of Catholic education. Your parish priest is willing to talk with you about these undertakings when you are getting a Preference Certificate, or before you complete the enrolment form.

### ENROLMENT INTERVIEWS

- a. Please telephone the College Office to make an appointment to enrol your daughter. At this interview, your daughter will get the opportunity to meet the Principal, Deputy Principal or Dean.
- b. We ask that at least one parent or guardian accompany a prospective student during this interview for enrolment.
- c. Please bring a photocopy of your daughter's most recent school report to the interview.

Students at St Mary's Hastings, St Joseph's Hastings and St Patrick's Napier have the opportunity to have their interviews at their current school on a set afternoon.

### OPEN AFTERNOON

There will be an Open afternoon at the College in August. Please phone the College Office for details. In 2011, it is **Sunday 28 August, 1-3pm.**

At this, you and your daughter are warmly invited to view the College, to meet staff, and to gather information about life at Sacred Heart College.

### ACCEPTANCE OF APPLICATION

Verbal acceptance for Preference students may be given at the interview, with written acceptance to follow. Non-Preference applications will be responded to in due course.

### NEW ENTRANTS' DAY

An Induction Day for Year Nine new entrants will be held in November.

Details of this event will be sent to those students who have been accepted.

### PREFERENCE AND NON-PREFERENCE

- a. **Preference students** are those whose parents have an established link with the Catholic Church. The Preference Section of the student enrolment form must be signed by a Priest of the Catholic Church to show that this link exists.
- b. **Non-Preference students** will have their application for enrolment considered as soon as possible after the Preference enrolments are completed. The number of Non-Preference vacancies available each year is small as the total number is determined by the 1975 Integration Act. Non preference families should discuss their situation with the Principal.

**Further information can be obtained by contacting the College Office:**

Telephone: (06) 835 3761  
Facsimile: (06) 835 8764  
Email: [admin@sacredheartnapier.school.nz](mailto:admin@sacredheartnapier.school.nz)

Visit the Sacred Heart College website:  
[www.sacredheartnapier.school.nz](http://www.sacredheartnapier.school.nz)

### COLLEGE ENROLMENT DOCUMENTS

Please complete the following documents for your enrolment interview with the Principal:

- The **Student Enrolment** form. This contains a Preference section and an undertaking to pay the School Attendance Dues.
- Remember to bring photocopies of your daughter's most recent report.